

INVITATION TO BID

STATE OF LOUISIANA

DIVISION OF ADMINISTRATION
OFFICE OF STATE PURCHASING

BIDS WILL BE PUBLICLY OPENED:

NOV 15, 2012 10:00 AM

PURCHASING AGENCY NO. : 107001

=====> VENDOR NO. :
SOLICITATION : 2251092
FILE NO. :
OPENING DATE : 11/15/12

SEE NO. 8 BELOW. RETURN BID TO
10:00 AM

2251092 11/15/12

OFFICE OF STATE PURCHASING
OFFICE OF STATE PURCHASING
POST OFFICE BOX 94095
BATON ROUGE, LA 70804-9095

BUYER : MARY COPPAGE
BUYER PHONE : (225) 342-8028
DATE ISSUED : 10/11/12
REQ. AGENCY : 107001 FOLD HERE-->
OFFICE OF STATE PURCHASING
AGENCY REQ. NO. : 92653
ISIS REQ. NO. : 1347910
VENDOR PHONE :
FISCAL YEAR : 13
CLASS/SUBCLASS : 20468
SCHEDULED BEGIN DATE : 11/17/12
SCHEDULED END DATE : 11/16/13
T-NUMBER : 92653

VENDOR NAME AND ADDRESS

**FILL IN VENDOR NUMBER (FEIN), NAME AND
ADDRESS ABOVE, BEFORE SUBMITTING BID.**

TROXELL COMMUNICATIONS BRAND NAME
PERIPHERALS

TO BE COMPLETED BY VENDOR

1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE.
2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER.
3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS.
4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED.
5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT).

INSTRUCTIONS TO BIDDERS

1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS.
2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER.
3. THIS BID IS TO BE MANUALLY SIGNED IN INK.
4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D." REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER.
5. AMOUNT OF BID BOND REQUIRED: _____ N/A
6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED, _____ OR _____ 0% OF BID.
7. DESIRED DELIVERY: _____ 030 DAYS ARO
8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE.
9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.
10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.

FOLD HERE-->

VENDOR PHONE NUMBER:
FAX NUMBER:

TITLE

DATE

SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3.
(MUST BE SIGNED)

NAME OF BIDDER
(TYPED OR PRINTED)

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11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.

12. CONFERENCE:

NA

NA

NA

13. BID FORMS.

ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:

A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;

B. BID FILLED OUT IN PENCIL; AND

C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.

BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.

14. STANDARDS OF QUALITY.

ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

15. DESCRIPTIVE INFORMATION.

BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

16. BID OPENING.

BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.

17. AWARDS.

THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.

18. PRICES.

UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

19. DELIVERIES.

BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.

20. TAXES.

VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.

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21. NEW PRODUCTS.
UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.

22. CONTRACT RENEWALS.
UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.

23. CONTRACT CANCELLATION.
THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.

24. DEFAULT OF CONTRACTOR.
FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.

25. ORDER OF PRIORITY.
IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.

26. APPLICABLE LAW.
ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

27. COMPLIANCE WITH CIVIL RIGHTS LAWS.
BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.

28. SPECIAL ACCOMMODATION.
ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.

29. INDEMNITY.
CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.

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30. SIGNATURE AUTHORITY

ATTENTION: R.S. 39:1594(C)(4) REQUIRES EVIDENCE OF AUTHORITY TO SIGN AND SUBMIT BIDS TO THE STATE OF LOUISIANA. YOU MUST INDICATE WHICH OF THE FOLLOWING APPLY TO THE SIGNER OF THIS BID.

PLEASE CIRCLE ONE:

1. THE SIGNER OF THIS BID IS EITHER A CORPORATE OFFICER WHO IS LISTED ON THE MOST CURRENT ANNUAL REPORT ON FILE WITH THE SECRETARY OF STATE OR A MEMBER OF A PARTNERSHIP OR PARTNERSHIP IN COMMENDAM AS REFLECTED IN THE MOST CURRENT PARTNERSHIP RECORDS ON FILE WITH THE SECRETARY OF STATE. A COPY OF THE ANNUAL REPORT OR PARTNERSHIP RECORD MUST BE SUBMITTED TO THIS OFFICE BEFORE CONTRACT AWARD.

2. THE SIGNER OF THE BID IS A REPRESENTATIVE OF THE BIDDER AUTHORIZED TO SUBMIT THIS BID AS EVIDENCED BY DOCUMENTS SUCH AS, CORPORATE RESOLUTION, CERTIFICATION AS TO CORPORATE PRINCIPAL, ETC. IF THIS APPLIES, A COPY OF THE RESOLUTION, CERTIFICATION, OR OTHER SUPPORTIVE DOCUMENTS MUST BE ATTACHED HERETO.

3. THE BIDDER HAS FILED WITH THE SECRETARY OF STATE AN AFFIDAVIT OR RESOLUTION OR OTHER ACKNOWLEDGED/AUTHENTIC DOCUMENT INDICATING THAT THE SIGNER IS AUTHORIZED TO SUBMIT BIDS FOR PUBLIC CONTRACTS. A COPY OF THE APPLICABLE DOCUMENT MUST BE SUBMITTED TO THIS OFFICE BEFORE CONTRACT AWARD.

4. THE SIGNER OF THE BID HAS BEEN DESIGNATED BY THE BIDDER AS AUTHORIZED TO SUBMIT BIDS ON THE BIDDER'S VENDOR REGISTRATION ON FILE WITH THIS OFFICE.

31. IN ACCORDANCE WITH THE PROVISIONS OF R.S. 39:2192, IN AWARDED CONTRACTS AFTER AUGUST 15, 2010, ANY PUBLIC ENTITY IS AUTHORIZED TO REJECT A PROPOSAL OR BID FROM, OR NOT AWARD THE CONTRACT TO, A BUSINESS IN WHICH ANY INDIVIDUAL WITH AN OWNERSHIP INTEREST OF FIVE PERCENT OR MORE, HAS BEEN CONVICTED OF, OR HAS ENTERED A PLEA OF GUILTY OR NOLITENDERE TO ANY STATE FELONY OR EQUIVALENT FEDERAL FELONY CRIME COMMITTED IN THE SOLICITATION OR EXECUTION OF A CONTRACT OR BID AWARDED UNDER LAWS GOVERNING PUBLIC CONTRACTS UNDER THE PROVISIONS OF CHAPTER 10 OF TITLE 38 OF THE LOUISIANA REVISED STATUTES OF 1950, PROFESSIONAL, PERSONAL, CONSULTING, AND SOCIAL SERVICES PROCUREMENT UNDER THE PROVISIONS OF CHAPTER 16 OF TITLE 39, OR THE LOUISIANA PROCUREMENT CODE UNDER THE PROVISIONS OF CHAPTER 17 OF TITLE 30.

32. CERTIFICATION OF NO SUSPENSION OR DEBARMENT. BY SIGNING AND SUBMITTING ANY BID FOR \$25,000 OR MORE, THE BIDDER CERTIFIES THAT THEIR COMPANY, ANY SUBCONTRACTORS, OR PRINCIPALS ARE NOT SUSPENDED OR DEBARRED BY THE GENERAL SERVICES ADMINISTRATION (GSA) IN ACCORDANCE WITH THE REQUIREMENTS IN DMB CIRCULAR A-133.

A LIST OF PARTIES WHO HAVE BEEN SUSPENDED OR DEBARRED CAN BE VIEWED VIA THE INTERNET AT [HTTP://WWW.EPLS.GOV](http://WWW.EPLS.GOV)

33. FEDERAL CLAUSES, IF APPLICABLE.

ANTI-KICKBACK CLAUSE. THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE MANDATE DICTATED BY THE COPELAND "ANTI-KICKBACK" ACT WHICH PROVIDES THAT EACH CONTRACTOR OR SUBGRANTEE SHALL BE PROHIBITED FROM INDUCING, BY ANY MEANS, ANY PERSON EMPLOYED IN THE COMPLETION OF WORK, TO GIVE UP ANY PART OF THE COMPENSATION TO WHICH HE IS OTHERWISE ENTITLED.

CLEAN AIR ACT. THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE PROVISIONS WHICH REQUIRE COMPLIANCE WITH ALL APPLICABLE STANDARDS, ORDERS OR REQUIREMENTS ISSUED UNDER SECTION 306 OF THE CLEAN AIR ACT WHICH PROHIBITS THE USE UNDER NON-EXEMPT FEDERAL CONTRACTS, GRANTS OR LOANS OF FACILITIES INCLUDED ON THE EPA LIST OF VIOLATING FACILITIES.

ENERGY POLICY AND CONSERVATION ACT. THE CONTRACTOR HEREBY RECOGNIZES THE MANDATORY STANDARDS AND POLICIES RELATING TO ENERGY EFFICIENCY WHICH ARE CONTAINED IN THE STATE ENERGY CONSERVATION PLAN ISSUED IN COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT (P.L. 94-163).

CLEAN WATER ACT. THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE PROVISIONS WHICH REQUIRE COMPLIANCE WITH ALL APPLICABLE STANDARDS, ORDERS, OR REQUIREMENTS ISSUED UNDER SECTION 508 OF THE CLEAN WATER ACT WHICH PROHIBITS THE USE UNDER NON-EXEMPT FEDERAL CONTRACTS, GRANTS OR LOANS OF FACILITIES INCLUDED ON THE EPA LIST OF VIOLATING FACILITIES.

ANTI-LOBBYING AND DEBARMENT ACT. THE CONTRACTOR WILL BE EXPECTED TO COMPLY WITH FEDERAL STATUTES REQUIRED IN THE ANTI-LOBBYING ACT AND THE DEBARMENT ACT.

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1 BID DELIVERY INSTRUCTIONS FOR STATE PURCHASING:

BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT MAKE DELIVERIES TO OUR PHYSICAL LOCATION.

BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO OUR BOX AT:
OFFICE OF STATE PURCHASING
P O BOX 94095
BATON ROUGE LA 70804-9095

BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS:

OFFICE OF STATE PURCHASING
CLAIBORNE BUILDING, SUITE 2-160
1201 NORTH THIRD STREET
BATON ROUGE, LA 70802

BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE OFFICE OF STATE PURCHASING IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.

BIDDER SHOULD BE AWARE OF SECURITY REQUIREMENTS FOR THE CLAIBORNE BUILDING AND ALLOW TIME TO BE PHOTOGRAPHED AND PRESENTED WITH A TEMPORARY IDENTIFICATION BADGE.

BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.

PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION.

ATTENTION:

RECEIPT OF A SOLICITATION OR AWARD CANNOT BE RELIED UPON AS AN ASSURANCE OF RECEIVING FUTURE SOLICITATIONS. IN ORDER TO RECEIVE FUTURE SOLICITATIONS/AWARDS FROM THIS OFFICE, YOU MUST ENROLL IN THE PROPER CATEGORY ON LAPAC AT THE FOLLOWING WEB SITE:
[HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP](http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp)
ENROLLMENT IN LAPAC IS FREE AND PROVIDES EMAIL NOTIFICATION OF BID OPPORTUNITIES BASED UPON COMMODITIES THAT YOU SELECT.

2 TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.

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VENDOR'S FORMS. THE PURCHASE/RELEASE ORDER IS THE ONLY BINDING DOCUMENT TO BE ISSUED AGAINST THIS CONTRACT. SIGNING OF VENDOR'S FORMS IS NOT ALLOWED.

4

PRICE REDUCTIONS. WHENEVER THERE IS A REDUCTION IN PRICE, WHICH IS LOWER THAN THE CONTRACT PRICE, OFFERED TO SIMILARLY SITUATED CUSTOMERS CONTRACTING FOR THE SAME PERIOD AND UNDER THE SAME TERMS AND CONDITIONS, SAID REDUCTION MUST BE PRESENTED DIRECTLY TO THE DIRECTOR OF STATE PURCHASING. NO PRICE REDUCTION ON A STATEWIDE CONTRACT MAY BE OFFERED TO AN AGENCY UNLESS THAT REDUCTION IS OFFERED TO ALL AGENCIES.

5

COMPLIANCE WITH CIVIL RIGHTS LAWS. BY SUBMITTING AND SIGNING THIS SOLICITATION, THE BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.

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PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

DO YOU CLAIM THIS PREFERENCE? YES _____

SPECIFY LINE NUMBER(S): _____

SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____

(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)

DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES _____ NO _____

IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?

YES _____ NO _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

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<p>7 COOPERATIVE PURCHASE - NOTE: RESPONSE TO THIS SECTION WILL NOT AFFECT THE BID AWARD. POLITICAL SUBDIVISIONS OF THE STATE, QUASI STATE AGENCIES, AND EXTERNAL PROCUREMENT UNITS (DESCRIBED BELOW), MAY BE PERMITTED TO PURCHASE FROM CONTRACTS MADE BY THE OFFICE OF STATE PURCHASING. THE BIDDER MAY, AT ITS OPTION, PERMIT POLITICAL SUBDIVISIONS OF THE STATE, QUASI STATE AGENCIES, AND EXTERNAL PROCUREMENT UNITS TO PURCHASE FROM ANY CONTRACT AWARDED AGAINST THIS SOLICITATION. PLEASE CHECK ALL THAT APPLY:</p> <p>_____ BIDDER PERMITS ANY CONTRACT AWARDED TO APPLY TO QUASI STATE AGENCIES OR OTHER POLITICAL SUBDIVISIONS OF THE STATE.</p> <p>_____ BIDDER PERMITS ANY CONTRACT AWARDED TO APPLY TO AGENCIES OF THE UNITED STATES GOVERNMENT.</p> <p>_____ BIDDER PERMITS ANY CONTRACT AWARDED TO APPLY TO OTHER BUYING ORGANIZATIONS (OTHER THAN THE UNITED STATES GOVERNMENT), NOT LOCATED IN THIS STATE WHICH, IF LOCATED IN THIS STATE, WOULD QUALIFY AS A PUBLIC PROCUREMENT UNIT.</p> <p>8 ACCEPTANCE. BIDS ON THIS CONTRACT WILL BE ASSUMED TO BE FIRM FOR ACCEPTANCE FOR A MINIMUM OF 60 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE SPECIFIED CONTRACT PERIOD.</p> <p>9 CANCELLATION THE STATE OF LOUISIANA RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH THIRTY (30) DAYS WRITTEN NOTICE.</p> <p>10 CERTIFICATION OF NO SUSPENSION OR DEBARMENT. BY SIGNING AND SUBMITTING ANY BID FOR \$25,000 OR MORE, THE BIDDER CERTIFIES THAT THEIR COMPANY, ANY SUBCONTRACTORS, OR PRINCIPALS ARE NOT SUSPENDED OR DEBARRED BY THE GENERAL SERVICES ADMINISTRATION (GSA) IN ACCORDANCE WITH THE REQUIREMENTS IN OMB CIRCULAR A-133.</p> <p>A LIST OF PARTIES WHO HAVE BEEN SUSPENDED OR DEBARRED CAN BE VIEWED VIA THE INTERNET AT WWW.EPLS.GOV</p> <p>11 CONTRACT PERFORMANCE EVALUATION IN AN EFFORT TO IMPROVE OUR CONTRACTS TO MEET THE NEEDS OF THE AGENCIES WE SERVE, THE CONTRACTOR'S PERFORMANCE WILL BE MONITORED. AGENCIES' FEEDBACK WILL BE REQUESTED REGARDING CUSTOMER SERVICE, DELIVERY, PRODUCT QUALITY, BILLING, OVERALL EFFECTIVENESS OF THE CONTRACT, AND ANY NEEDED CHANGES. THEIR RESPONSES WILL BE CONSIDERED IN DETERMINING OUR OPTIONS FOR RENEWALS OR REVISIONS AND REBIDDING. TO VIEW THE CONTENT OF THE CONTRACT PERFORMANCE EVALUATION FORM, GO TO HTTP://WWW.DOA.LOUISIANA.GOV/OSP/ONLINEFORMS/SUBMIT/CONTRPERFORMANCE.PDF, OR CALL FOR A COPY.</p> <p>AGENCY REPORTS OF DEFICIENT PERFORMANCE WILL BE APPROPRIATELY ADDRESSED DURING THE CONTRACT PERIOD.</p> <p>12 THIS IS A BRAND NAME CONTRACT. THEREFORE, ALL ITEMS BID MUST BE THE BRAND NAME SPECIFIED. ALTERNATE BRANDS WILL NOT BE CONSIDERED.</p>			

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13 NON-EXCLUSIVITY CLAUSE:

THIS AGREEMENT IS NON-EXCLUSIVE AND SHALL NOT IN ANY WAY PRECLUDE STATE AGENCIES FROM ENTERING INTO SIMILAR AGREEMENTS AND/OR ARRANGEMENTS WITH OTHER VENDORS OR FROM ACQUIRING SIMILAR, EQUAL, OR LIKE GOODS AND/OR SERVICES FROM OTHER ENTITIES OR SOURCES.

14 PROCUREMENT OF UNITED STATES PRODUCTS:

IN ACCORDANCE WITH THE PROVISIONS OF R.S. 39:1595.7, IN THE EVENT A CONTRACT IS NOT ENTERED INTO FOR PRODUCTS PURCHASED UNDER THE PROVISIONS OF R.S. 39:1595, EACH PROCUREMENT OFFICER, PURCHASING AGENT, OR SIMILAR OFFICIAL WHO PROCURES OR PURCHASES MATERIALS, SUPPLIES, PRODUCTS, PROVISIONS, OR EQUIPMENT UNDER THE PROVISIONS OF THIS CHAPTER MAY PURCHASE SUCH MATERIALS, SUPPLIES, PRODUCTS, PROVISIONS, OR EQUIPMENT WHICH ARE MANUFACTURED IN THE UNITED STATES, AND WHICH ARE EQUAL IN QUALITY TO OTHER MATERIALS, SUPPLIES, PRODUCTS, PROVISIONS, OR EQUIPMENT, PROVIDED THAT ALL OF THE FOLLOWING CONDITIONS ARE MET:

(1) THE COST OF SUCH ITEMS DOES NOT EXCEED THE COST OF OTHER ITEMS WHICH ARE MANUFACTURED OUTSIDE THE UNITED STATES BY MORE THAN FIVE PERCENT.

(2) THE VENDOR OF SUCH ITEMS AGREES TO SELL THE ITEMS AT THE SAME PRICE AS THE LOWEST BID OFFERED ON SUCH ITEMS.

(3) IN CASES WHERE MORE THAN ONE BIDDER OFFERS ITEMS MANUFACTURED IN THE UNITED STATES WHICH ARE WITHIN FIVE PERCENT OF THE LOWEST BID, THE BIDDER OFFERING THE LOWEST BID ON SUCH ITEMS IS ENTITLED TO ACCEPT THE PRICE OF THE LOWEST BID MADE ON SUCH ITEMS.

(4) THE VENDOR CERTIFIES THAT SUCH ITEMS ARE MANUFACTURED IN THE UNITED STATES.

FOR THE PURPOSES OF THIS PREFERENCE,

(1) "MANUFACTURED IN THE UNITED STATES" MEANS PRODUCED BY A PROCESS IN WHICH THE MANUFACTURING, FINAL ASSEMBLY, PROCESSING, PACKAGING, TESTING, AND ANY OTHER PROCESS THAT ADDS VALUE, QUALITY, OR RELIABILITY TO ASSEMBLED ARTICLES, MATERIALS, OR SUPPLIES, OCCUR IN THE UNITED STATES.

(2) "UNITED STATES" MEANS THE UNITED STATES AND ANY PLACE SUBJECT TO TO THE JURISDICTION OF THE UNITED STATES.

DO YOU CLAIM THIS PREFERENCE? _____ YES

SPECIFY LINE NUMBER(S): _____

SPECIFY LOCATION WITHIN THE UNITED STATES WHERE THIS PRODUCT IS MANUFACTURED: _____

(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET)

15 PACKAGING AND LABELING: VENDORS ARE ENCOURAGED TO CONSIDER DELIVERY

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METHODS THAT UTILIZE RECYCLABLE OR REUSABLE PACKAGING MATERIAL AND CONTAINERS, OR THOSE WITH RECYCLED CONTENT.

- 16 AT THE OPTION OF THE STATE OF LOUISIANA AND ACCEPTANCE BY THE CONTRACTOR, THIS CONTRACT MAY BE EXTENDED FOR TWO ADDITIONAL TWELVE (12) MONTH PERIODS AT THE SAME PRICE, TERMS AND CONDITIONS. TOTAL CONTRACT TIME MAY NOT EXCEED THIRTY-SIX (36) MONTHS.
- 17 BRAND NAME CONTRACTS ARE EXPECTED TO HAVE \$20,000 USAGE ANNUALLY. THIS USAGE AMOUNT MAY BE WAIVED IN WHOLE OR IN PART DUE TO EXTENUATING CIRCUMSTANCES, IN THE STATE'S BEST INTEREST. THE OFFICE OF STATE PURCHASING WILL CONSIDER CONTRACT PURCHASES FROM BOTH STATE AGENCIES AND POLITICAL SUBDIVISIONS. THE INABILITY OR FAILURE TO TIMELY PRODUCE USAGE REPORTS EVIDENCING ADEQUATE SALES VOLUMES MAY RESULT IN CANCELLATION OF YOUR BRAND NAME CONTRACT FOR A PERIOD OF TWO (2) YEARS.

SUCCESSFUL VENDOR SHOULD KEEP A COPY OF ALL ORDERS ISSUED AGAINST THIS CONTRACT DURING THE CONTRACT PERIOD. APPROXIMATELY FOUR (4) MONTHS PRIOR TO THE END OF THE CONTRACT PERIOD VENDOR IS TO BE PREPARED TO SUBMIT TO THE OFFICE OF STATE PURCHASING A CONTRACT USAGE REPORT WITH COPIES OF ALL ORDERS.

THE USAGE REPORT IS TO INCLUDE THE VENDORS NAME, PHONE AND FAX NUMBERS, THE PERSONS NAME WHO COMPILED THE REPORT, A SUMMARY BY THE LINE ITEM WITH QUANTITY PURCHASED AND TOTAL VALUE OF EACH LINE ITEM. ADDITIONALLY THE REPORT IS TO SUMMARIZE THE TOTAL DOLLAR VOLUME OF THE ENTIRE CONTRACT. VENDOR MAY SUBMIT COMPUTER GENERATED REPORTS AND CAN ITEMIZE BY ORDER NUMBER, BY LINE ITEM, BUT THE LINE ITEM TOTALS, CONTRACT TOTALS AND COPIES OF ORDERS ARE REQUIRED.

PRICE SHEET		INVITATION TO BID			
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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	UNLESS SPECIFIED ELSEWHERE SHIP TO: STATEWIDE DELIVERY				
00001	COMMODITY CODE: 204-68-121079 CATEGORY I - DATA/VIDEO PROJECTORS STATE DISCOUNT BID. THE DISCOUNT PERCENT QUOTED SHALL BE APPLIED TO THE LOWEST PRICE FOUND IN THE "TROXELL COMMUNICATIONS, INC. PUBLISHED PRICE LIST", MOST CURRENT ISSUE AT THE TIME OF BID OPENING. THE DISCOUNT PERCENT QUOTED SHALL ESTABLISH THE MINIMUM LEVEL OF REDUCED PRICING OFFERED TO THE STATE THROUGHOUT THE CONTRACT PERIOD. THE DISCOUNT SHALL APPLY TO ANY UPDATED ITEM ADDED, IN ACCORDANCE WITH SPECIFICATIONS THROUGHOUT THE LIFE OF THE CONTRACT.	1	DISC		
00002	COMMODITY CODE: 204-68-121079 CATEGORY II - DOCUMENT CAMERAS	1	DISC		
00003	COMMODITY CODE: 204-68-121079 CATEGORY III - INTERACTIVE TECHNOLOGY	1	DISC		
00004	COMMODITY CODE: 204-68-121079 CATEGORY IV - MOBILE PRESENTATION SYSTEMS	1	DISC		
00005	COMMODITY CODE: 204-68-121079 CATEGORY V - ACCESSORIES	1	DISC		

T-Number 92653**SCOPE:**

Statewide Contract for **TROXELL COMMUNICATIONS** Brand Name Computer Peripherals.

Equipment to be furnished must be the manufacturers' current state-of-the-art and must be certified to be in current new production. All equipment delivered under the contract must be new. Refurbished items are not acceptable.

All items furnished, including hardware components within any system configuration, must be the brand specified.

This is an open-ended requirements contract. Bidders are to quote a discount percent off Manufacturer's Catalog Price List designated in this solicitation. This discount(s) shall be stated on the appropriate line(s) as provided for on the price sheet herein.

F.O.B.:

Destination: All prices and terms shall be net.

USAGE:

Based on previous usage, the value of this contract is estimated to be approximately **\$431,488.50**

DELIVERY:

Deliver to any agency of the State government eligible by State statute and/or authorized to purchase from the contract. Delivery is to be made upon issuance of a purchase/release order.

Contractors will have access to an adequate supply of all items in order to meet deliveries of not more than thirty (30) days.

RISK OF LOSS/PASSAGE OF TITLE:

Title to the equipment purchased under the Contract shall pass from Contractor to State on the date of installation for Contractor-installed equipment or on the date of delivery for State-installed equipment. Prior to the passage of title, all risk of loss or damage shall be on the Contractor.

ORDERS:

All State Agencies are directed to issue purchase/release orders for a supply of the items required, as and when needed. Political Subdivisions of the State and Quasi Agencies who have been authorized to purchase from contracts made by the Office of State Purchasing, are directed to issue their regular purchase orders directly to the supplier, making reference to the contract and line item numbers.

TERMS AND CONDITIONS:

The contract contains all terms and conditions with respect to the commodities herein. Any vendor contracts, forms or other materials submitted with bid may cause bid to be rejected.

The purchase/release order is the only binding document to be issued against the contract. Signing of Contractor's pre-printed forms is not allowed.

INVOICE:

Invoices will be submitted by the Contractor to the using agency as indicated on the purchase/release order and the invoice shall refer to the delivery ticket number, delivery date, purchase/release order number, quantity, unit price and delivery point. A separate invoice for each order delivered and accepted shall be submitted by the Contractor in duplicate directly to the accounting department of the using Agency. Invoices shall show the amount of any cash discount and shall be submitted on the Contractor's own invoice form.

Using Agencies are directed to pay the Contractor upon presentation of a properly executed invoice after goods have been received, inspected and accepted. Invoices will be paid within thirty (30) days of receipt of a properly executed invoice, or receipt of goods, whichever is later. Payment will be made on the basis of unit price as listed in the contract or the invoiced price, whichever is lower. Such price and payment will constitute full compensation for furnishing and delivering the requested contract commodities. In no case will the using agency refuse to make partial payments to the Contractor although all items have not been delivered. This payment in no way relieves the Contractor of his responsibility to effect shipment of the balance of the order.

PAYMENTS WILL BE MADE TO THE VENDOR AND TO THE ADDRESS AS SHOWN ON THE PURCHASE/RELEASE ORDER. ADVANCED PAYMENTS WILL NOT BE ALLOWED IN THE CONTRACT.

"LaCARTE" PROCUREMENT CARD PURCHASES:

The State of Louisiana has implemented a purchasing card program, "LaCarte", using the Visa platform. Vendors may receive payment from State Agencies by the procurement card in the same manner as other Visa purchases. "LaCarte" acceptance is not mandatory nor will it be the exclusive method of payment. As the state continues to roll out the program, it may become a preferred method of payment.

A purchase order will not be issued for purchases paid by the "LaCarte" procurement card – VISA. All terms and conditions of the contract will apply to the credit card purchases.

The Contractor shall not process a transaction for payment through the credit card clearinghouse until after the purchased products have been shipped or services performed.

All orders must be placed against the Contract net discounted prices.

The successful Contractor must keep on file a record of all orders for purchases paid by the "LaCarte" procurement card – VISA, issued against the Contract during the Contract period where a purchase order was not issued. Contractor will be required to furnish State Purchasing with the following information: item number, quantity, line total and order total.

"LaCARTE" acceptance is not a mandatory requirement of this contract, nor will it be the exclusive method of payment by agencies.

Do you agree to accept "LaCarte " as a payment option, should you be awarded this contract?

_____ Yes _____ No

BIDDER RESPONSIBILITIES:

Bidders must quote discount percentages as requested in the bid. Discounted pricing should be furnished for individual items listed. (See Award/Evaluation criteria.)

Entire bid should be returned, except item pages not bid.

Bidder should submit with bid the most recent manufacturer's established catalog price and GSA price list if available. In the event these published lists do not exist, a signed and notarized type listing of retail prices covering all items on the bid should be submitted. If bidder is bidding items that are legally relabeled as the brand name specified in the contract, the bidder may be required to also provide **the original equipment manufacturer's published price list** to the Office of State Purchasing.

Such price lists are for informational purposes only and the terms and conditions contained therein will not be applicable to the contract.

Bidder should submit with bid a copy of the current standard warranty offered by the manufacturer for the equipment bid (see warranty requirements).

If not the manufacturer, the bidder must be authorized by the manufacturer to sell and service the products bid. Bidder should submit with their bid, documentation from the manufacturer showing that the bidder is authorized to sell and service the products bid.

If not authorized to service the products bid, but utilizing a third party to provide the services, the bidder should list the name, address and phone number of the third party contractor below, who will be performing the services needed and should provide documentation with their bid of the third party's authorization to service the products by the manufacturer. The successful bidder will be responsible for the work of the third party contractor. The Office of State Purchasing reserves the right to verify these authorizations.

It is the bidder's responsibility to assure that all items meet the following criteria. Items delivered to an agency not in accordance with these criteria will be subject to return at the Contractor's expense and possibly other legal action.

Any peripheral devices such as printers, scanners, and other items of significant cost must be legally labeled as the brand name specified in the contract. In certain cases, this would require that there be a legal agreement between the original equipment manufacturer and the private label distributor on file with the Office of State Purchasing, allowing the private label distributor to label and market the product as the brand specified.*

- Example: On a contract for ABC Brand Name Peripherals, a system could not include a monitor labeled "IBM" or a printer labeled "Epson". An agreement would have to exist which would allow ABC Company to market these products and label them as ABC Brand.

***In the case where items require being legally relabeled as the brand name specified in the contract, the discounted price offered for those items cannot exceed the original equipment manufacturer's published price.**

Bidders bidding items that are legally relabeled as the brand specified in the contract, should identify those items with the original manufacturer's name on the price list that is submitted.

During the course of a contract where the items are legally relabeled as the brand name specified in the contract, the contractor shall not be allowed to substitute a different OEM product under an existing contract product number.

- Example: On a contract for ABC Brand Name Microcomputers, if an ABC #123 is presented to the Office of State Purchasing as a legally relabeled product, for which the OEM product is XYZ #456, then the contractor shall not substitute a different OEM product for ABC #123.

All documentation requested in this invitation to bid should be provided with your bid. Any documentation, verification or clarification requested during the evaluation must be provided by the date required in the request. Failure to provide the requested information in the time allotted may eliminate your bid from consideration.

The following check list is provided for your convenience. Failure to provide the information requested in the time allotted may cause your bid to be rejected.

1. Sign and Complete bid document (see page 1)
2. State minimum percent discount bid (page(s) 10)
3. Complete attached item list with GSA/retail price, Discount and State price.
4. Include specified retail price list with bid.
5. Include A+ certificate, if applicable.
6. List Authorized LA Representatives (name and location)
7. List on-site installation, if applicable.
8. Provide "Hot Line" (800) number for technical assistance.
9. List Louisiana Representative and Location for Service and Representation.
10. List Persons authorized to execute contract and/or make changes.
11. Include list of authorized resellers.
12. Include document from LA Secretary of State to verify company is registered.

AWARD/EVALUATION CRITERIA

It is the intent of the Office of State Purchasing to award the contract all-or-none to the responsive and responsible bidder meeting the requirements of the bid specifications and offering the overall greatest discount(s) off the catalog price list as designated in this section. The discount(s) quoted on Page(s) 10 shall be the minimum discount(s) to be applied to any line items in the respective categories on Attachment A. The line items listed in Attachment A will be the only products included in the original contract award. The minimum discount quoted for a category shall also apply to any updated items or new items added in that category throughout the life of the contract.

The established catalog price list is designated as follows:

00001, 00002, 00003, 00004, 00005

All price lists are to be the most current issue at the time of bid opening.

The price list designated above is for evaluation and award purposes only and a copy of the designated price list should be returned with bid.

On Attachment A, bidder is to provide the retail price, discount percent and resulting net price offered for each individual item listed. Greater discounts than the minimum discount quoted may be offered on individual items, but only the minimum discount quoted on page(s) 10 will be considered in the evaluation for award. Any discount listed on Attachment shall be equal to or greater than the discounts quoted on page(s) 10.

Net prices may not exceed the current national advertised and available General Services Administration (GSA) Governmental price list, if one exists. If not, the State does not intend to award or to maintain any item in any group that is offered at a price equal to or above the Manufacturer's List Price.

The purchase limits on all Microcomputer & Peripheral contracts are as follows:

- Servers and Storage (SANs, etc.) per unit/configuration costs should not exceed \$500,000 each
- Desktop per unit/configuration costs should not exceed \$100,000 each
- Printers, of all types, and Monitors per unit/configuration costs should not exceed \$50,000 each
- Peripherals per unit cost should not exceed \$50,000 each

Procurements shall not be artificially divided to circumvent the \$1,000,000.00 threshold.

For evaluation and award, the Office of State Purchasing reserves the right to seek clarification and/or to correct any mathematical error in the application of the percentage discount to individual items listed on the price sheet pages, 26 - 45; such as rounding errors, etc. The manufacturer's most current designated established catalog price less the percentage discount quoted shall govern.

CONTRACT PERIOD:

The Contract is effective upon the approval of the Office of State Purchasing and will end no later than twelve (12) months, unless otherwise terminated in accordance with the termination provision of the Contract.

RENEWAL:

At the option of the Office of State Purchasing and acceptance by the Contractor, the contract may be extended for two (2) additional twelve month periods at the same prices, terms and conditions. Contract not to exceed thirty-six (36) months.

CONTRACTOR'S RESPONSIBILITY:

Price reductions: During the course of the contract, any price reduction in the Manufacturer's Published Prices must be immediately extended to the State by the Contractor. Failure to offer the benefit of these price reductions to the State within two (2) weeks after general announcement may result in the cancellation of the contract. These price reductions must be granted on any order not shipped. Contractor must maintain a list of equipment on order and be able to provide a list to the Office of State Purchasing within 48 hours of the request.

Consistent Component Supply; Contractor must agree and commit to component consistency within a product line, specifically, but not limited to, enhancement, peripheral accessories and supplies. Upgrades to each will be a normal part of the process.

Substitutes: Only brand names and numbers stated in the award are approved for delivery under the contract and any substitution must receive prior written approval of the Office of State Purchasing.

Contractor Utilization: By submitting a bid, bidder acknowledges that he agrees to the following terms that will be a part of any resulting contract(s) from this solicitation:

The contract has been designated as a Louisiana Pricing Schedule ("LAPS") contract. The State intends to use the following process before placing orders under the contract, and the contractor explicitly understands and agrees to the use of this process before accepting orders under the contract. Where multiple LAPS contracts exist for functionally equivalent precuts and/or services and the procurement is above \$25,000, all eligible users of these contracts will utilize the following procedures:

- 1) Prepare a Request for Responses (an informal process used to make a best value determination) that include, if applicable:
 - A) Performance – based statement of work that includes such things as
 - The work to be performed

- Location of work
 - Period of performance
 - Deliverable schedule
 - Applicable performance standards
 - Acceptance criteria
 - Any special requirements (e.g., security clearances, special knowledge, etc.)
 - The products required using a generic description of products and functions whenever possible.
- B) If necessary or applicable, a request for submittal of a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.
- C) A best value determination is one that considers, in addition to underlying contract pricing, such factors as:
- Probable life of the item selected
 - Environmental and Energy efficiency considerations
 - Technical qualifications
 - Delivery Terms
 - Warranty
 - Maintenance availability
 - Administrative costs
 - Compatibility of an item within the user's environment
 - User's familiarity with the item or service
- D) A request for submittal of a firm-fixed total price for labor and/or products which are no higher than the prices in the LAPS contract.
- 2) Submit the Request for Response to at least three (3) LAPS contract holders, whenever available, offering functionally equivalent products and/or services that will meet the agency's needs.
- 3) Evaluate responses and select the Contractor to receive the order:
- A) After responses have been evaluated, the order shall be placed with the contractor that represents the best value that meets the Agency's needs. The ordering agency should give preference to small-entrepreneurships or small and emerging businesses when two or more contractors can provide the services and/or products at the same firm-fixed price.
- B) The ordering agency shall document in the procurement file the evaluation of the contractor's responses that formed the basis for selection. The documentation shall identify the contractor from which the services and/or products were purchased and the cost of the resulting purchase order.
- C) Purchases shall not be artificially divided to avoid the requirements of this section when recurring requirements for same products are known.
- 4) Nothing herein relieves a state agency from following Office of Information Technology requirements for submission of IT-10 requests, for annual IT budget requests, or mid-year budget adjustment requests.

Vendor List: The Contractor who signs the execution of bid page contained herein shall be designated as prime Contractor on any contract resulting from this bid. If additional vendors are authorized to receive purchase/release orders for items contained in said contract, the bidder should submit, with the bid, a list of those additional authorized distributors. The prime Contractor will be responsible for the actions of any distributor vendors listed.

I, _____, duly authorized to execute the contract, hereby delegate the following person/persons to submit written requests for revisions to the contract:

3) _____, _____
(Name) (Title)

COMMENT: _____

Request for new item additions shall be made in accordance with the "Procedures for the Establishment and Continuance of a Brand Name Microcomputer Contract", most current edition at time of bid opening. The procedures may be obtained from our website, www.doa.louisiana.gov/osp. Any new items added during the contract shall be offered at a discount equal to or greater than the minimum discount(s) awarded. **For any items added to a contract that require being legally relabeled as the brand name specified in the contract, Contractor may be required to submit the original manufacturer's published price for those items, in addition to providing the published price list or type notarized listing of prices for the brand specified in the contract. The contract price for these items cannot exceed the original equipment manufacturer's published price.**

Usage Report: The Contractor shall submit quarterly reports to the Office of State Purchasing in accordance with the requirements below. The reports are due on or before the 15th day following the end of each quarter. If these reports are not submitted in a timely manner, the Office of State Purchasing shall have the right to terminate the contract.

The following is the minimally acceptable reporting requirement for the contract. These elements are NOT negotiable. The field size of certain elements may be adjusted, with authorization from the Office of State Purchasing to accommodate differences in the Vendor Contract Number size.

Lead zeros should be avoided if possible. Fields should be right justified. Field with no data should be left blank.

Reports should be submitted in Microsoft Excel 97-03 format or an equivalent approved by the Office of State Purchasing.

Field Name	Field Description	Data Type	Field Size
VENDOR CONTRACT NUMBER	State assigned contract number	Alpha Numeric	6
STATE	State postal abbreviation code (Louisiana = LA)	Alpha Numeric	2
CUSTOMER TYPE (SEGMENT)	State Gov't, Education-K12, Education-HED, Local Gov't, Medical, Other - are acceptable segments. [determined by industrial practice for each contract - uniform for each contract]	Alpha Numeric	45
BILL TO NAME	Customer (agency) Bill to name	Alpha Numeric	60
BILL TO ADDRESS	Customer (agency) Bill to address	Alpha Numeric	40
BILL TO CITY	Customer (agency) Bill to city	Alpha Numeric	40
BILL TO ZIPCODE	Zip code in standard 5-4 format [standard 5 digits is acceptable, formatted as a zip code]	Alpha Numeric	9
SHIP TO NAME	Customer (agency) Ship to name	Alpha Numeric	60
SHIP TO ADDRESS	Customer (agency) Ship to address	Alpha Numeric	40
SHIP TO CITY	Customer (agency) Ship to city	Alpha Numeric	40
SHIP TO ZIPCODE	Zip code in standard 5-4 format [standard 5 digits is acceptable, formatted as a zip code]	Alpha Numeric	9
ORDER NUMBER	Vendor assigned order number	Alpha Numeric	20
CUSTOMER PO NUMBER	Customer provided Purchase Order Number	Alpha Numeric	20
CUSTOMER NUMBER	Vendor assigned account number for the purchasing entity	Alpha Numeric	20
ORDER TYPE	Sales order, Credit/Return, Upgrade/Downgrade, etc. [determined by industrial practice for each contract - uniform for each contract]	Alpha Numeric	35
PO DATE (ORDER DATE)	(mm/dd/ccyy)	Numeric	8
SHIP DATE	(mm/dd/ccyy)	Numeric	8
INVOICE DATE	(mm/dd/ccyy)	Numeric	8
INVOICE NUMBER	Vendor assigned Invoice Number	Alpha Numeric	20

Field Name	Field Description	Data Type	Field Size
PRODUCT NUMBER	Product number of purchased product	Alpha Numeric	25
PRODUCT DESCRIPTION	Product description of purchased product	Alpha Numeric	60
LIST PRICE/MSRP/CATALOG PRICE	List Price - US Currency (\$99999.999) [determined by industrial practice for each contract - uniform for each contract]	Numeric	10
UNIT PRICE	Unit Price - US Currency (\$99999.999)	Numeric	10
QUANTITY	Quantity Invoiced (99999.999)	Numeric	11
TOTAL PRICE	Extended Price (unit price multiplied by the quantity invoiced) - US Currency (\$999999999.999)	Numeric	13
Optional - Category Description	LAN/WAN switch, router, etc - if Product Description above is not descriptive	Alpha Numeric	60
Optional - Class Description	More information about Category Description if required	Alpha Numeric	60

The holder of any contract entered into as a result of this bid must also comply with all the requirements stipulated in the "Procedures for the Establishment and Continuance of a Brand Name Microcomputer Contract" (Most current issue at time of bid opening) where applicable. These procedures may be obtained at our website, www.doa.louisiana.gov/osp.

CATALOG CONTRACTS:

To participate in catalog contracts the successful Contractor must maintain a web presence of their catalog through a universal locator (URL) linked to the Office of State Purchasing Web page, satisfy various reporting requirements, and satisfy any other requirements of the State's program, including third party audit.

Information and guidelines for these catalog contracts can be obtained from our website, www.doa.louisiana.gov/osp.

The successful vendor will be given an option to participate in the catalog contract program with the State or continue with the manual process for updating contracts once established.

DEFINITION:

R.S. 1591 (2) Defines "Established Catalog Price" as the Price included in a catalog, price list, schedule, or other forms that:

- a. Is regularly maintained by a manufacturer or contractor.
- b. Is either published or otherwise available for inspection by customers, and
- c. States prices at which sales are currently or were last made to a significant number of buyers constituting the general buying public for the supplies or services involved.

INSTALLATION:

On-site installation should be available from the successful vendor should an Agency desire it, at the hourly fee quoted below.

Installation is limited to the initial set-up and initial diagnostics of equipment and peripherals purchased from the contract. Installation is to be used only at the time of the purchase of the component(s) from the state contract. The installation charge is not to be used for configuration or reconfiguration of network equipment, installation or rearrangement of in-building or outside wiring/cabling nor any other fashion.

On-Site Installation \$ _____ per hour

The per hour charge will be the total charge allowed. Vendor may not charge a separate, additional amount for travel nor include it in calculating total installation time.

Contractor agrees to provide customer with at least one copy of all instructive material necessary for the effective operation of the purchased equipment, at no additional cost to all subsequent updates and corrections.

SERVICE/HOT LINE:

Contractor shall be available for consultation service through use of a "Hot Line" telephone number. List the telephone number for users to call when technical assistance is needed:

(Area Code)

It is mandatory for the successful bidder to render prompt service to Agencies throughout the State. Services of the successful bidder shall include calling on Agencies, examining their needs and advising them as to the proper types and selection of equipment best suited to their particular application and/or furnishing technical information at the user site when needed. Accordingly, the successful bidder must have at least one (1) representative located in the State of Louisiana to fulfill these needs, excluding the support from the manufacturer. If not provided below, the name of the representative must be submitted upon request. In the event one (1) representative is found insufficient to meet the needs of the State of Louisiana, the successful bidder will be required to assign additional personnel or face cancellation of the contract.

REPRESENTATIVE AND LOCATION:

WARRANTY:

The following warranty provisions shall apply to any contract resulting from this solicitation. If the Contractor's standard warranty is other than described below, then the cost to provide warranties as specified below shall be included in the prices offered. There will be no separate charges for providing or extending warranties to meet the required provisions described below.

Contractor shall provide the standard warranty offered by the Manufacturer for the equipment bid; except, that the warranty at a minimum shall be for a term of at least one (1) year commencing on the date of satisfactory installation for Contractor-installed equipment, or on the date of delivery for State-installed equipment, and that the warranty include all repairs and replacement at no cost to the State. In addition, if a unit fails within seven (7) days of satisfactory installation (if vendor-installed) or within seven (7) days of delivery (if State-installed), the entire unit will be replaced by the Contractor unless the standard manufacturer's warranty provides for repair of the unit, in which case, the Contractor may provide on-site repair service at no additional cost. To the extent that the standard manufacturer's warranty differs from the foregoing minimum requirements for the State required warranty, the State's minimum requirements shall prevail. The state will accept any warranty that exceeds these minimum requirements.

The above stated warranties shall be voided and shall terminate if the equipment system components are modified or altered by any one other than the authorized Contractor personnel.

Any damages to the original equipment caused by State added components shall void the warranty, and repair of said unit becomes the responsibility of the State.

Re-certification of warranty shall then be negotiated between the State and the Contractor. The warranty does not cover defects or damage not caused or occasioned by the Contractor.

State/Contractor may verify machine condition or warranty through removal of any or all of the components added following initial procurement of the system.

The Contractor may use a third party warranty provider when demand for support or repair is greater than that which the Contractor's "in-house" support team can provide. At no time does this relieve the Contractor of his responsibility for any and all requirements that the Office of State Purchasing has in place for brand name peripheral contracts.

Examples of "unit" are a keyboard, a monitor, a printer, a system unit as delivered.

The successful Contractor must be able to offer on-site warranty service within a twenty-four (24) or forty-eight (48) hour response time, as an option, should an agency desire it.

Can you comply with these requirements? _____ Yes _____ No

TECHNICAL SUPPORT EXPERIENCE:

In order for the State of Louisiana to ensure quality or service for any brand peripheral, the Contractor must meet the following:

1. The Contractor of a brand name state contract may use a third party warranty service provider when demand for support or repair is greater than that which the Contractor's "in-house" support team can provide. At no time does this relieve the contract vendor of his responsibility to any and all requirements that the Office of State Purchasing has in place for Brand Name Microcomputer Contracts. Although third party warranty service providers are acceptable, this is not the preferred method of warranty repair and support. However, if a third party warranty provider(s) is utilized, it is incumbent on the contract vendor to provide evidence of the designated service provider's compliance to number two (2) below.
2. The Contractor or the designated third party service provider(s) shall utilize A+ certified service technician as recognized by the Computing Technology Industry Association or equivalent certification, or manufacturer's trained service technicians to fulfill the warranty and service needs of contract equipment. It is preferred that the Contractor or the designated third party service provider(s) be recognized as an A+ Authorized Service Center by the Computing Technology Industry Association or have equivalent certification. Manufacturer's training must be for the brand name equipment as specified. The Contractor is required to furnish the Office of State Purchasing proof of

all training. All support personnel must have a minimum of one (1) year of hands-on technical experience on the same type of equipment.

Bidder should submit with his bid proof of certification or training.

INDEMNIFICATION AND LIMITATION OF LIABILITY:

Neither party shall be liable for any delay or failure in performance beyond its control resulting from acts of God or force majeure. The parties shall use reasonable efforts to eliminate or minimize the effect of such events upon performance of their respective duties under the contract.

Contractor shall be fully liable for the actions of its agents, employees, partners or subcontractors and shall fully indemnify and hold harmless the State from suits, actions, damages and costs of every name and description relating to personal injury and damage to real or personal tangible property caused by the Contractor, its agents, employees, partners or subcontractors, in the performance of the contract without limitation; provided, however, that the Contractor shall not indemnify for that portion of any claim, loss or damage arising hereunder due to the negligent act or failure to act of the State.

Contractor shall indemnify, defend and hold the State harmless, **without limitation**, from and against any and all damages, expenses (including reasonable attorneys' fees), claims judgments, liabilities and costs which may be fully assessed against the State in any action for infringement of a United States Letter Patent with respect to the products, materials or services furnished by the Contractor under its bid response and the contract, or of any copyright trademark, trade secret or intellectual property right, provided that the State shall give the Contractor: (i) prompt written notice of any action, claim or threat of infringement suit, or other suit, (ii) the opportunity to take over, settle or defend such action, claim or suit at Contractor's sole expense, and (iii) assistance in the defense of any such action at the expense of the Contractor. Where a dispute or claim arises relative to a real or anticipated infringement, the State may require the Contractor at its sole expense, to submit such information and documentation, including formal patent attorney opinions, as the Commissioner of Administration shall require.

The Contractor shall not be obligated to indemnify that portion of a claim or dispute based upon: (i) the State's unauthorized modification or alteration of the products or materials; (ii) the State's use of the products or materials in combination with other products or materials not furnished by the Contractor; (iii) the State's use of the products or materials in other than the specified operating conditions and environment.

In addition to the foregoing, if the use of any item(s) or part(s) thereof shall be enjoined for any reason or if the Contractor believes that it may be enjoined, the Contractor shall have the right, at its own expense and sole discretion as the State's exclusive remedy to take action in the following order of precedence: (i) to procure for the State the right to continue using such item(s) or part(s) thereof, as applicable; (ii) to modify the component so that it becomes non-infringing equipment of at least equal quality and performance; or (iii) to replace said item(s) or part(s) thereof, as applicable, with non-infringing components of at least equal quality and performance, or (iv) if none of the foregoing is commercially reasonable, then provide monetary compensation to the State up to the dollar amount of the product or material.

For all other claims against the Contractor where liability is not otherwise set forth in the contract as being "without limitation", and regardless of the basis on which the claim is made, the Contractor's liability **for direct damages, shall be the greater of \$100,000, the dollar amount of the products or materials, or two (2) times the charges for services rendered by the Contractor under the contract.** Unless otherwise specifically enumerated herein mutually agreed between the parties, neither party shall be liable to the other for special, indirect or consequential damages, including lost data or records, even if the party has been advised of the possibility of such damages. Neither party shall be liable for lost profits, lost revenue or lost institutional operating savings.

The State may, in addition to other remedies available to it at law or equity and upon notice to the Contractor, retain such monies from amounts due Contractor, or may proceed against the performance and payment bond, if any, as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted by or against them.

INSURANCE TYPES AND AMOUNTS:

Contractor agrees to provide the State of Louisiana with Certificates of adequate insurance indicating coverage as required herein.

Insurance shall be placed with insurers with an A.M. Best's rating of no less than A-VI. This rating requirement shall be waived for Worker's Compensation coverage only.

Contractor's Insurance: The Contractor shall not commence work under the contract until he has obtained all insurance required herein. Certificates of Insurance, fully executed by officers of the Insurance Company written or countersigned by an authorized Louisiana agency, shall be filed with the State of Louisiana for approval. The Contractor shall not allow any sub-Contractor to commence work on his subcontract until all similar insurance required for the subcontractor has been obtained and approved. If so requested, the Contractor shall also submit copies of insurance policies for inspection and approval of the State of Louisiana before work is commenced. Said policies shall not hereafter be canceled, permitted to expire, or be changed without thirty (30) days notice in advance to the State of Louisiana and consented to by the State of Louisiana in writing and the policies shall so provide.

Compensation Insurance: Before any work is commenced, the Contractor shall take out and maintain during the life of the contract, Workers' Compensation Insurance for all of the Contractor's employees employed at the site of the project. In case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers' Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by the Contractor. In case any class of employees engaged in work under the contract at the site of the project is not protected under the Workers' Compensation Statute, the Contractor shall provide for any such employees, and shall further provide or cause any and all subcontractors to provide Employer's Liability Insurance for the protection of such employees not protected by the Workers' Compensation Statute.

Commercial General Liability Insurance: The Contractor shall take out and maintain during the life of the contract such Commercial General Liability Insurance which shall protect him, the State, and any subcontractor during the performance of work covered by the contract from claims or damages for personal injury, including accidental death, as well as for claims for property damages, which may arise from operations under the contract, whether such operations be by himself or by a subcontractor, or by anyone directly or indirectly employed by either of them, or in such a manner as to impose liability on the State. Such insurance shall name the State as additional insured for claims arising from or as the result of the operations of the Contractor or his subcontractors. In the absence of specific regulations, the amount of coverage shall be as follows: Commercial General Liability Insurance, including bodily injury, property damage and contractual liability, with combined single limits of \$1,000,000.

Insurance Covering Special Hazards: Special hazards as determined by the State shall be covered by rider or riders in the Commercial General Liability Insurance Policy or policies herein elsewhere required to be furnished by the Contractor, or by separate policies of insurance in the amounts as defined in any Special Conditions of the contract included therewith.

Licensed and Non-Licensed Motor Vehicles: The Contractor shall take out and maintain during the life of the contract, Automobile Liability Insurance in an amount not less than combined single limits of \$500,000 per occurrence for bodily injury/property damage. Such insurance shall also cover the use of any non-licensed motor vehicles engaged in operations within the terms of the contract on the site of the work to be performed thereunder, unless such coverage is included in insurance elsewhere specified.

Subcontractor's Insurance: The Contractor shall require that any and all subcontractors, which are not protected under the Contractor's own insurance policies, take and maintain insurance of the same nature and in the same amounts as required of the Contractor.

ASSIGNMENT:

The Contractor shall not assign any interest in the contract by assignment, transfer or ovation without prior written consent of the State. This provision shall not be construed to prohibit the Contractor from assigning his bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State.

RIGHT TO AUDIT:

The State Legislative auditor, federal auditors and internal auditors of the Division of Administration, or others so designated by the DOA, shall have the option to audit all accounts directly pertaining to the contract for a period of five (5) years after project acceptance or as required by applicable State and Federal Law. Records shall be made available during normal working hours for this purpose.

TERMINATION:

A. TERMINATION FOR CAUSE:

The State may terminate the contract for cause based upon the failure of Contractor to comply with the terms and/or conditions of the contract provided that the State shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have either corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place the Contractor in default and the contract shall terminate on the date specified in such notice. Failure to perform within the time specified in the bid document or bid response shall constitute a default and may cause cancellation of the contract. Where the State has determined the Contractor to be in default, the State reserves the right to obtain any or all products or services covered by the contract on the open market and to charge the Contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid response from the defaulting Contractor shall be considered.

Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the State to comply with the terms and conditions of the contract provided that the Contractor shall give the State written notice specifying the State's failure and a reasonable opportunity for the State to cure the defect.

B. TERMINATION FOR CONVENIENCE:

State may terminate the contract at any time without penalty by giving thirty (30) days written notice to the Contractor of such termination or negotiating with the Contractor an effective date.

C. TERMINATION FOR NON-APPROPRIATION OF FUNDS

The continuation of the contract is contingent upon the continuation of an appropriation of funds by the Legislature to fulfill the requirements of the contract. If the Legislature fails to appropriate sufficient monies to provide for the continuation of the contract or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act or Title 39 of the Louisiana Revised Statutes of 1950 to prevent the total appropriations for the year from exceeding revenues for that year or for any other lawful purpose and the effect of such reduction is to provide insufficient monies for the

continuation of the contract, the contract shall terminate on the last day of the fiscal year for which funds are not appropriated.

WAIVER CLAUSE:

Waiver of any breach of any term or condition of the contract shall not be deemed a waiver of any prior or subsequent breach. No term or condition of the contract shall be held to be waived, modified, or deleted except by the written consent of both parties.

SEVERABILITY:

If any term or condition of the contract or the application thereof is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application; to this end, the terms and conditions of the contract are declared severable.

CODE OF ETHICS:

The Contractor acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Contracting Party in the performance of products/services called for in the Contract. The Contractor agrees to immediately notify the State if potential violations of the Code of Governmental Ethics arise at any time during the term of the Contract.

APPLICABLE LAW:

The contract shall be governed by and interpreted in accordance with the laws of the State of Louisiana. Venue of any action brought with regard to the contract shall be in the Nineteenth Judicial District Court, parish of East Baton Rouge, State of Louisiana.

CONTRACT CONTROVERSIES:

Any claim or controversy arising out of the contract shall be resolved by the provisions of Louisiana Revised Statutes 39: 1673.

COMPLIANCE WITH CIVIL RIGHTS LAWS:

The Contractor agrees to abide by the requirements of the following as applicable: Title VI and Title VII of the Civil Rights Act of 1964,, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and Contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Contractor agrees not to discriminate in its employment practices, and will render services under the contract, without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of the contract.

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
CATEGORY I - DATA/VIDEO PROJECTORS								
01000	1913	PROJECTOR 2600 LUMEN XGA (CRP261)	TROXELL COMMUNICATIONS	EACH	1			
01001	CRP221	CRP-221 PROJECTOR 2200L XGA,UNIT PRICE	TROXELL COMMUNICATIONS	EACH	1			
01002	IP40SE	IP40SE OPAQUE LCD PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01003	IP750E	IP750E OPAQUE LCD PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01004	CPX2015WN	PORTABLE PROJ,2400L,3000:1,HDMI,XGA	TROXELL COMMUNICATIONS	EACH	1			
01005	CPX2521WN	2700 LUMEN XGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01006	CPD31N	3000 LUMENS SHORT THROW XGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01007	CPDW10N	PROJ 2000 LUMEN SHORT THROW WXGA NETWORK	TROXELL COMMUNICATIONS	EACH	1			
01008	CPX2515WN	2700 LUMENS XGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01009	CPWX2515WN	2500 LUMEN WXGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01010	CPX3021WN	3200 LUMEN XGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01011	CPA222WN	2200 LUMEN XGA ULTRA SHORT THROW PROJECT	TROXELL COMMUNICATIONS	EACH	1			
01012	CPAW251N	ULTRA ST PROJ,2500L,WXGA	TROXELL COMMUNICATIONS	EACH	1			
01013	CPAW252WN	ULTRA ST PROJ, 2500L, WXGA	TROXELL COMMUNICATIONS	EACH	1			
01014	CPX3015WN	3200 LUMEN XGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01015	CPX4015WN	4000 LUMENS XGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01016	CPA301N	3000 LUMEN XGA ULTRA SHORT THROW PROJ	TROXELL COMMUNICATIONS	EACH	1			
01017	BZ1	2500 LUMEN WXGA UST PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			

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01018	CPAW2519N	INTERACTIVE ULTRASHORT THROW PROJ 2500L	TROXELL COMMUNICATIONS	EACH	1			
01019	CPX4021N	PROJ 4000 LUMEN XGA NETWORKING 2000:1	TROXELL COMMUNICATIONS	EACH	1			
01020	CPWX4021N	PROJ 4000 LUMEN WXGA NETWORKING 2000:1	TROXELL COMMUNICATIONS	EACH	1			
01021	CPWX8240	4000 LUMEN WXGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01022	CPX5021N	PROJ 5000 LUMEN XGA NETWORKING 2000:1	TROXELL COMMUNICATIONS	EACH	1			
01023	CPX8150	5000 LUMEN XGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01024	CPWX8255	5500 LUMEN WXGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01025	CPWU8440	4200 LUMEN WUXGA PROJ 15000 HOUR FILTER	TROXELL COMMUNICATIONS	EACH	1			
01026	CPX8160	6000 LUMEN XGA PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
01027	CPX615	PROJECTOR, 4000 LUMEN, XGA, CEILING MT	TROXELL COMMUNICATIONS	EACH	1			
01028	CPWU8450	5000 LUMEN WUXGA PROJ 20000 HOUR FILTER	TROXELL COMMUNICATIONS	EACH	1			
01029	CPSX635	PROJECTOR, 4000 LUMEN SXGA 1000:1 8W AUO	TROXELL COMMUNICATIONS	EACH	1			
01030	CPX10000	PROJECTOR, 7500 LUMEN XGA, LENSLESS	TROXELL COMMUNICATIONS	EACH	1			
01031	CPWX11000	PROJECTOR, 6500 LUMEN WXGA LENSLESS	TROXELL COMMUNICATIONS	EACH	1			
01032	CPSX12000	PROJECTOR, 7000 LUMEN SXGA, LENSLESS	TROXELL COMMUNICATIONS	EACH	1			
CATEGORY II - DOCUMENT CAMERAS								
02000	U15	USB Visualiser	TROXELL COMMUNICATIONS	EACH	1			
02001	CP135	3.2 MP CAMRA W/ 720P HD OTPT, TOT 16X ZM	TROXELL COMMUNICATIONS	EACH	1			
02002	F30	3.2MP, AUTOFOCUS, 16X 2M, AV REC TO USB	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
02003	300AFPLUS	DOCUMENT CAMERA, 3.2 MPX, 16X ZOOM	TROXELL COMMUNICATIONS	EACH	1			
02004	F50	5MP, AV REC TO USB, 80X,ONBOARD ANNOTATE	TROXELL COMMUNICATIONS	EACH	1			
02005	M70	M70 VISUALIZER	TROXELL COMMUNICATIONS	EACH	1			
02006	VISIONM70	DOC CAM,PORTABLE 5MP,12X OPTICAL ZOOM	TROXELL COMMUNICATIONS	EACH	1			
02007	W30	WIRELESS TO 45', 3.2MP, 16X, 8HR BATTERY	TROXELL COMMUNICATIONS	EACH	1			
02008	SPB350PLUS	PLATFORM DOCUMENT CAMERA	TROXELL COMMUNICATIONS	EACH	1			
02009	MO1B	VISUAL PRESENTER (BLACK)	TROXELL COMMUNICATIONS	EACH	1			
02010	MO1P	VISUAL PRESENTER (PINK)	TROXELL COMMUNICATIONS	EACH	1			
02011	MO1WHITE	VISUAL PRESENTER (WHITE)	TROXELL COMMUNICATIONS	EACH	1			
02012	133717	MO-1 PLUS DOCUMENT CAMERA AND CRA-1 WIRELESS SLATE/TABLET WHITE	TROXELL COMMUNICATIONS	EACH	1			
02013	TT12	TT-12 DOCUMENT CAMERA	TROXELL COMMUNICATIONS	EACH	1			
02014	MO1WBLACK	VISUAL PRESENTER W/WIRELESS RECEIVER,BLK	TROXELL COMMUNICATIONS	EACH	1			
02015	MO1WWHITE	VISUAL PRESENTER W/WIRELESS RECEIVER	TROXELL COMMUNICATIONS	EACH	1			
02016	13317	TT-12 DOCUMENT CAMERA + CRA-1 WIRELESS SLATE/TABLET	TROXELL COMMUNICATIONS	EACH	1			
02017	TT12CRA1	TT-12 DOCUMENT CAMERA WITH CRA-1 WIRELESS SLATE/TABLET	TROXELL COMMUNICATIONS	EACH	1			
02018	13371221	MO10 DOCUMENT CAMERA WHITE AND CRP221 CLSSRM MINI DOCTOR	TROXELL COMMUNICATIONS	EACH	1			
02019	13371261	MO10 DOCUMENT CAMERA WITH CRP-261 MULTIPURPOSE LCD PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
02020	1331261	TT-12 DOCUMENT CAMERA WITH CRP-261 MULTIPURPOSE LCD PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
02021	P10	P10 DOCUMENT CAMERA	TROXELL COMMUNICATIONS	EACH	1			
02022	P30HD	P30HD DOCUMENT CAMERA	TROXELL COMMUNICATIONS	EACH	1			
02023	P100BLACK	DOCUMENT PRESENTER	TROXELL COMMUNICATIONS	EACH	1			
02024	P100N	P100N DOCUMENT CAMERA - NETWORK CAPABLE	TROXELL COMMUNICATIONS	EACH	1			
02025	DCHD5M	STARBOARD HIGH DEF DOC CAM	TROXELL COMMUNICATIONS	EACH	1			
02026	DC120	LADIBUG DOC CAM, HD, 10 FDOT USB, MIC	TROXELL COMMUNICATIONS	EACH	1			
02027	DCA11	WIRELESS FLYER FOR DC120 LADIBUG	TROXELL COMMUNICATIONS	EACH	1			
02028	PC120	PODIUM CAMERA HD MULTIMEDIA	TROXELL COMMUNICATIONS	EACH	1			
02029	DC158	LADIBUG DOC CAM,SXGA,VGA, HI-SPD USB 2.0	TROXELL COMMUNICATIONS	EACH	1			
02030	DC211	LADIBUG DOC CAM, SXGA, 2 VGA OUT	TROXELL COMMUNICATIONS	EACH	1			
02031	DC235	USB LADIBUG 5XGA DOCUMENT CAMERA	TROXELL COMMUNICATIONS	EACH	1			
02032	DC166	LADIBUG DOC CAM,SXGA,VIDEO,6X OPTIC ZOOM	TROXELL COMMUNICATIONS	EACH	1			
02033	DC190	LADIBUG DOC CAM,SXGA,VID/AUDIO,5.5X ZOOM	TROXELL COMMUNICATIONS	EACH	1			
02034	PC190	PODIUM CAMERA AUD/VID CAMERA	TROXELL COMMUNICATIONS	EACH	1			
02035	DC265	LADIBUG DOC CAM, HDMI, AUDIO/VIDEO REC	TROXELL COMMUNICATIONS	EACH	1			
02036	3D101	3D DOCUMENT CAMERA	TROXELL COMMUNICATIONS	EACH	1			
02037	PS750	DOCUMENT CAMERA 16X OPTICAL ZOOM	TROXELL COMMUNICATIONS	EACH	1			
02038	CL510	HD DOC CAMERA 5YR UNLMT REPLACE WARRANTY	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
02039	PS760	PODIUM CAMERA HD MULTIMEDIA	TROXELL COMMUNICATIONS	EACH	1			
02040	QDC100M	DOCUMENT CAMERA MAC	TROXELL COMMUNICATIONS	EACH	1			
02041	QDC100P	DOCUMENT CAMERA WIN	TROXELL COMMUNICATIONS	EACH	1			
CATEGORY III - INTERACTIVE TECHNOLOGY								
03000	TT12CRP221	XGA PROJ CRP-221 WITH TT-12 DOCUMENT CAMERA	TROXELL COMMUNICATIONS	EACH	1			
03001	133524	CRV-24-SRS 24CLKRS,CASE,DONGLE, UNIT PR	TROXELL COMMUNICATIONS	EACH	1			
03002	CRV24CRA1	CRV-24, SRS 24CLKRS,CASE,DONGLE WITH CRA1 WIRELESS SLATE/TABLET	TROXELL COMMUNICATIONS	EACH	1			
03003	CRV32	CRV-34 - SRS 32 CLICKERS W/CASE & DONGLE	TROXELL COMMUNICATIONS	EACH	1			
03004	CRV32CRA1	CRV-32 - SRS 32 CLICKERS W/CASE & DONGLE WITH CRA-1 WIRELESS SLATE/TABLET	TROXELL COMMUNICATIONS	EACH	1			
03005	1335327	CRV-32-SRS CLICKERS	TROXELL COMMUNICATIONS	EACH	1			
03006	1335C	CRV-CK-1 CLIKER FOR SRS	TROXELL COMMUNICATIONS	EACH	1			
03007	AP20T	RF WIRELESS PEN SLATE ALTERNATIVE	TROXELL COMMUNICATIONS	EACH	1			
03008	CRA1	CRA-1 WIRELESS PEN TABLET	TROXELL COMMUNICATIONS	EACH	1			
03009	FX77GII	77IN INTERACTIVE WHITEBOARD -PEN DRIVEN	TROXELL COMMUNICATIONS	EACH	1			
03010	FXDUO88W	88IN MULTI-TOUCH WHITEBOARDS,NO SOFTWARE	TROXELL COMMUNICATIONS	EACH	1			
03011	FXTRIO77	77IN MULTI-TOUCH INTERACT WHTBRDS, NO RM	TROXELL COMMUNICATIONS	EACH	1			
03012	FXTRIO88W	88IN W MULTI-TCH I-WHTBRDS NO RM/WM ONLY	TROXELL COMMUNICATIONS	EACH	1			
03013	T175XL	STARBOARD PANEL 17	TROXELL COMMUNICATIONS	EACH	1			
03014	T19WX	STARBOARD T-19WX INTERACTIVE LCD SCREEN	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
03015	TRIOPAKW	FXTRIO88W,CPAW251N,AW250NWALLARM	TROXELL COMMUNICATIONS	EACH	1			
03016	PXDUO50P	50IN DIGITIZER FOR PLASMA INCLDS SBSW	TROXELL COMMUNICATIONS	EACH	1			
03017	DXDUO65P	DIGITIZER FOR PLASMA PANEL /STRBRD SFTWR	TROXELL COMMUNICATIONS	EACH	1			
03018	FXDUOWMB	WALLMOUNT BRACKET KIT DUO/TRIO SERIES	TROXELL COMMUNICATIONS	EACH	1			
03019	FXDUOWLKIT	FX-DUO WIRELESS KIT	TROXELL COMMUNICATIONS	EACH	1			
03020	FFLSTAND	STAND FOR STARBOARD F75/F60	TROXELL COMMUNICATIONS	EACH	1			
03021	WT1	STARBOARD SYSTEM INTERACTIVE TABLET W/SB	TROXELL COMMUNICATIONS	EACH	1			
03022	LINKE22	PORTABLE StarBoard Interactive Unit	TROXELL COMMUNICATIONS	EACH	1			
03023	LINKEZ	STARBOARD INTERACTIVE UNIT W/FRAMES	TROXELL COMMUNICATIONS	EACH	1			
03024	INSTKITQ5	Q5 INSTRUCTOR REMOTE W/USB RCVR SOFTWARE	TROXELL COMMUNICATIONS	EACH	1			
03025	Q2008M	Q2 8 REMOTE SET W/Q5 INSTRUCTOR REMOTE	TROXELL COMMUNICATIONS	EACH	1			
03026	Q2008P	Q2 8 REMOTE SET/W Q5 INSTRUCTOR REMOTE	TROXELL COMMUNICATIONS	EACH	1			
03027	Q2014P	14 Q2 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03028	Q2016M	Q2 16 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03029	Q2016MT	Q2 16 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			
03030	Q2016P	Q2 16 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03031	Q2016PT	Q2 16 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03032	Q2024M	Q2 24 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03033	Q2024MT	Q2 24 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
03034	Q2024P	Q2 24 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03035	Q2024PT	Q2 24 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03036	Q2032M	Q2 32 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03037	Q2032MT	Q2 32 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			
03038	Q2032P	Q2 32 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03039	Q2032PT	Q2 32 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03040	Q4016M	Q4 16 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03041	Q4016MT	Q4 16 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			
03042	Q4016P	Q4 16 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03043	Q4016PT	Q4 16 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03044	Q4024M	Q4 24 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03045	Q4024MT	Q4 24 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			
03046	Q4024P	Q4 24 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03047	Q4024PT	Q4 24 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03048	Q4032M	Q4 32 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03049	Q4032MT	Q4 32 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			
03050	Q4032PT	Q4 32 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03051	Q4040PT	Q7 TABLET W/40 Q4 STUDENT REMOTES	TROXELL COMMUNICATIONS	EACH	1			
03052	Q4050P5	Q4 50 REMOTE SET W/Q5 INSTRCT, SOFTWARE	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
03053	Q6016M	Q6 16 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03054	Q6016MT	Q6 16 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			
03055	Q6016P	Q6 16 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03056	Q6016PT	Q6 16 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03057	Q6024M	Q6 24 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03058	Q6024MT	Q6 24 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			
03059	Q6024P	Q6 24 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03060	Q6024P5	24 Q6 WITH Q5 INSTRUCTOR REMOTE PC-CUSTM	TROXELL COMMUNICATIONS	EACH	1			
03061	Q6024PT	Q6 24 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03062	Q6030P5	30 Q6 WITH Q5 INSTRUCTOR REMOTE PC-CUSTM	TROXELL COMMUNICATIONS	EACH	1			
03063	Q6032M	Q6 32 REMOTE SET W/Q5 INSTRUCTOR MAC	TROXELL COMMUNICATIONS	EACH	1			
03064	Q6032MT	Q6 32 REMOTE SET W/Q7 TABLET MAC	TROXELL COMMUNICATIONS	EACH	1			
03065	Q6032P	Q6 32 REMOTE SET W/Q5 INSTRUCTOR WIN	TROXELL COMMUNICATIONS	EACH	1			
03066	Q6032PT	Q6 32 REMOTE SET W/Q7 TABLET WIN	TROXELL COMMUNICATIONS	EACH	1			
03067	Q7T1M	Q7 PRESENTER TABLET, RCVR AND SFTWR MAC	TROXELL COMMUNICATIONS	EACH	1			
03068	Q7T1P	Q7 PRESENTER TABLET, RCVR AND SFTWR WIN	TROXELL COMMUNICATIONS	EACH	1			
03069	AVERPENADDON	INTERACTIVE COLLABORATIVE LRNG SOLUTION	TROXELL COMMUNICATIONS	EACH	1			
CATEGORY IV - MOBILE PRESENTATION								
04000	ECARTSW	CLASSROOM CART	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
04001	ECART12221	CLASSROOM CART	TROXELL COMMUNICATIONS	EACH	1			
04002	ECART12261	CLASSROOM CART	TROXELL COMMUNICATIONS	EACH	1			
04003	ECART12NP	CLASSROOM CART	TROXELL COMMUNICATIONS	EACH	1			
04004	SVS100	SVS 100 SOUND VIDEO SYSTEM W/ PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
04005	SVS100PLUS	SVS100 PLUS - SVS100 PLUS	TROXELL COMMUNICATIONS	EACH	1			
04006	SVS200ST	VIDEO SYS W/SHORT THROW PROJ	TROXELL COMMUNICATIONS	EACH	1			
04007	SVS200	SVS 200 SOUND VIDEO SYSTEM W/PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
04008	3DAVROVER	COMPLETE 3D SYSTEM EXCLUDING ACTIVE GLASS	TROXELL COMMUNICATIONS	EACH	1			
04009	3DAVROVERSTD	COMPLETE 3D SYSTEM W/25 ACTIVE GLASSES	TROXELL COMMUNICATIONS	EACH	1			
04010	3DAVROVER30S	AVROVER 3D SYSTEM WITH 30 STUDENT BROW	TROXELL COMMUNICATIONS	EACH	1			
04011	SVS3DROVERPA	ROVERPAD ANN TABLET THAT WORKS WITH 3D	TROXELL COMMUNICATIONS	EACH	1			
04012	SVS3DROVER	3D ROVER	TROXELL COMMUNICATIONS	EACH	1			
04013	SVS2003500	AVROVER SVS200 WITH 3500 LUM PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
04014	SVS200PLUS	AVROVER SVS200 WITH ONFINITY CM2 MAX	TROXELL COMMUNICATIONS	EACH	1			
04015	SVS200WK	WIRELESS KEYBOARD AND MOUSE	TROXELL COMMUNICATIONS	EACH	1			
04016	SVS3DDUST	PROTECTIVE DUST COVER (3DAVROVER)	TROXELL COMMUNICATIONS	EACH	1			
04017	SVSDCS	SHELF FOR ADDITIONAL WORK SURFACE	TROXELL COMMUNICATIONS	EACH	1			
04018	SVSDCSHLF	DOCUMENT CAMERA SHELF	TROXELL COMMUNICATIONS	EACH	1			
04019	SVSPDC	PROTECTIVE DUST COVER (SVS200/SVS 300)	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
CATEGORY V - ACCESSORIES								
05000	19015	REPLACEMENT LAMP FOR CRP-22 / CRP-26	TROXELL COMMUNICATIONS	EACH	1			
05001	1914	REPLACEMENT LAMP FOR CRP-221 / CRP-261	TROXELL COMMUNICATIONS	EACH	1			
05002	CRC1	CRC-1 SWITCHER	TROXELL COMMUNICATIONS	EACH	1			
05003	CS501	CONTROL SWITCHER/ CONTROL SYSTEM	TROXELL COMMUNICATIONS	EACH	1			
05004	AW250NWALAMX	WALLARM EXTENSION FOR AW250NWALLARM	TROXELL COMMUNICATIONS	EACH	1			
05005	UST1WALLARM	MOUNT, WALL, FOR HITACHI UST PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
05006	A3WALLARM	Wall arm CPX220N/AW250N/IPJAW250N/CPA300	TROXELL COMMUNICATIONS	EACH	1			
05007	ST1WALLARM	WALL ARM FOR PDW10N/CPD31N	TROXELL COMMUNICATIONS	EACH	1			
05008	CPD10WALLARM	WALL ARM FOR THE CP-D10	TROXELL COMMUNICATIONS	EACH	1			
05009	A100WALLARM2	WALL ARM FOR THE CP-A100, ED-A100, CP-A	TROXELL COMMUNICATIONS	EACH	1			
05010	AWM100	ADJUSTABLE WALL MOUNT	TROXELL COMMUNICATIONS	EACH	1			
05011	CP335345LAMP	LAMP AND FILTER FOR CP-S335,X340,X345	TROXELL COMMUNICATIONS	EACH	1			
05012	CP840940LAMP	LAMP FOR CP-S840W,X940W,S840WA,X940WA	TROXELL COMMUNICATIONS	EACH	1			
05013	CP840940WBLP	LAMP FOR CP-S840WB,S845W,X940WB	TROXELL COMMUNICATIONS	EACH	1			
05014	CP860960LAMP	LAMP FOR CPS860W,X960W,X960WA,X970W,X985	TROXELL COMMUNICATIONS	EACH	1			
05015	CP870LAMP	LAMP FOR CP-X870W	TROXELL COMMUNICATIONS	EACH	1			
05016	CP885880LAMP	LAMP FOR CP-880W, CP-X885W	TROXELL COMMUNICATIONS	EACH	1			
05017	CP980985LAMP	LAMP FOR CP-X980W, CP-X985W	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
05018	CPA100LAMP	LAMP AND FILTER FOR ED-A100	TROXELL COMMUNICATIONS	EACH	1			
05019	CPA222WNLAMP	LAMP/FILTER-A222WN,AW252WN,A302WN	TROXELL COMMUNICATIONS	EACH	1			
05020	CPA52LAMP	LAMP AND FILTER FOR CP-A52	TROXELL COMMUNICATIONS	EACH	1			
05021	CPAW251NLAMP	FOR CPA220N,300N,IPJAW250N,BZ1,221N,310N	TROXELL COMMUNICATIONS	EACH	1			
05022	CPD10LAMP	LAMP FOR CP-D10	TROXELL COMMUNICATIONS	EACH	1			
05023	CPD31NLAMP	LAMP FOR CP-D31N	TROXELL COMMUNICATIONS	EACH	1			
05024	CPL100LAMP	LAMP FOR CPL500	TROXELL COMMUNICATIONS	EACH	1			
05025	CPL540LAMP	LAMP FOR CPL540	TROXELL COMMUNICATIONS	EACH	1			
05026	CPL850LAMP	LAMP FOR CPL850	TROXELL COMMUNICATIONS	EACH	1			
05027	CPRS55LAMP	LAMP AND FILTER FOR CP-RS55/56,RX60/61	TROXELL COMMUNICATIONS	EACH	1			
05028	CPRX80LAMP	REPLACEMENT LAMP/FILTER FOR THE CP-RX80	TROXELL COMMUNICATIONS	EACH	1			
05029	CPRX82LAMP	REPLACEMENT LAMP AND FILTER FOR CPRX82	TROXELL COMMUNICATIONS	EACH	1			
05030	CPRX94LAMP	RPL LAMP CPRX94 DT01241	TROXELL COMMUNICATIONS	EACH	1			
05031	CPS210LAMP	LAMP FOR CPS210	TROXELL COMMUNICATIONS	EACH	1			
05032	CPS220LAMP	LAMP FOR CP-S220W, CP-X270W	TROXELL COMMUNICATIONS	EACH	1			
05033	CPS225LAMP	LAMP REPLACEMENT FOR CP-S225W PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
05034	CPS235LAMP	LAMP FOR CP-5235 SERIES	TROXELL COMMUNICATIONS	EACH	1			
05035	CPS240X250LP	LAMP AND FILTER FOR CP-X250, CP-S240	TROXELL COMMUNICATIONS	EACH	1			
05036	CPS317LAMP	LAMP FOR CPS317W/EDS3170A/CPS318/CPX328	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
05037	CPS335345LAM	LAMP AND FILTER FOR CP-S335,X340,X345	TROXELL COMMUNICATIONS	EACH	1			
05038	CPS335LAMP	LAMP RPL FOR HIT 335/340/345 PROJECTORS	TROXELL COMMUNICATIONS	EACH	1			
05039	CP5830LAMP	LAMP FOR CPS830	TROXELL COMMUNICATIONS	EACH	1			
05040	CP5X5500LAMP	LAMPFOR CP-SX5600W/CP-SX5500W	TROXELL COMMUNICATIONS	EACH	1			
05041	CPWX625LAMP	LAMP AND FILTER FOR CP-WX625, CP-X809	TROXELL COMMUNICATIONS	EACH	1			
05042	CPWX8240LAMP	LAMP FOR CPWX8240/WU8440/X8150	TROXELL COMMUNICATIONS	EACH	1			
05043	CPWX8255LAMP	LAMP FOR CPWX8240, WU8440, X8150, 5X8350	TROXELL COMMUNICATIONS	EACH	1			
05044	CPX10000LAMP	LAMP FOR CP-X10000, CP-WX11000, CP-SX12000	TROXELL COMMUNICATIONS	EACH	1			
05045	CPX1200LAMP	LAMP AND FILTER FOR CP-X1200	TROXELL COMMUNICATIONS	EACH	1			
05046	CPX1250LAMP	LAMP AND FILTER FOR CP1230,X1250,SX1350	TROXELL COMMUNICATIONS	EACH	1			
05047	CPX1253LAMP	LAMP FOR CPX1, CPX253 AND CP-X4	TROXELL COMMUNICATIONS	EACH	1			
05048	CPX2010LAMP	REPLACEMENT LAMP X2010/11/N/2510/N/3010/N	TROXELL COMMUNICATIONS	EACH	1			
05049	CPX2015WNLMP	REPLACEMENT LAMP, FILTER FOR PROJ	TROXELL COMMUNICATIONS	EACH	1			
05050	CPX2020LAMP	LAMP AND RPLCMNT FILTER FOR X2020/WX8/X8	TROXELL COMMUNICATIONS	EACH	1			
05051	CPX2021LAMP	REPLACEMENT LAMP FOR X3021N	TROXELL COMMUNICATIONS	EACH	1			
05052	CPX251LAMP	LAMP AND FILTER FOR CP-X251	TROXELL COMMUNICATIONS	EACH	1			
05053	CPX260LAMP	LAMP AND FILTER FOR CP-X260,X265,X268	TROXELL COMMUNICATIONS	EACH	1			
05054	CPX275LAMP	LAMP FOR CP-X275W PROJECTDR	TROXELL COMMUNICATIONS	EACH	1			
05055	CPX325320LMP	LAMP FOR CP-X325W / CP-X320W / CP-S310W	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
05056	CPX327LAMP	LAMP FOR CPX327W, ED-X3270A	TROXELL COMMUNICATIONS	EACH	1			
05057	CPX380LAMP	LAMP REPLACEMENT CPS370W/CPX380W/385W	TROXELL COMMUNICATIONS	EACH	1			
05058	CPX4020LAMP	LAMP FOR CP-X4020	TROXELL COMMUNICATIONS	EACH	1			
05059	CPX430LAMP	LAMP REPLACEMENT FOR S420 & X430	TROXELL COMMUNICATIONS	EACH	1			
05060	CPX445LAMP	LAMP/FILTER FOR CP-X440,X443,X444X,X445	TROXELL COMMUNICATIONS	EACH	1			
05061	CPX5021NLAMP	RPLCMT LAMP/FILTER X5021N/4021N/WX4021N	TROXELL COMMUNICATIONS	EACH	1			
05062	CPX5LAMP	LAMP AND FILTER FOR CPX3	TROXELL COMMUNICATIONS	EACH	1			
05063	CPX605LAMP	LAMP AND FILTER FOR CP-X505	TROXELL COMMUNICATIONS	EACH	1			
05064	CPX807LAMP	LAMP AND FILTER FOR CP-X615	TROXELL COMMUNICATIONS	EACH	1			
05065	CPX955LAMP	LAMP FOR CPX955	TROXELL COMMUNICATIONS	EACH	1			
05066	CPX980985LMP	LAMP FOR CPX980/985 PROJECTORS	TROXELL COMMUNICATIONS	EACH	1			
05067	CPX990LAMP	LAMP FOR CP-X990W	TROXELL COMMUNICATIONS	EACH	1			
05068	DT00771	REPLACEMENT LAMP FRO CPX-608	TROXELL COMMUNICATIONS	EACH	1			
05069	DT01371	LAMP/FILTER CPX2015WN/CPX2515WN	TROXELL COMMUNICATIONS	EACH	1			
05070	FL501	SHORT THROW LENS FOR X1200,X1250,SX1350	TROXELL COMMUNICATIONS	EACH	1			
05071	FL601	FIXED SHORT THROW LENS FOR X505,X615	TROXELL COMMUNICATIONS	EACH	1			
05072	FL701	FIXED SHORT THROW MOTORIZED LENS X8150	TROXELL COMMUNICATIONS	EACH	1			
05073	H1000	DATA PROJECTOR SECURITY LOCK	TROXELL COMMUNICATIONS	EACH	1			
05074	HOME1LAMP	LAMP AND FILTER FOR HOME-1	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
05075	IPEN	PEN, INTERACTIVE FOR IPJAW250 PROJ	TROXELL COMMUNICATIONS	EACH	1			
05076	LL401	LONG THROW LENS FOR X880/885	TROXELL COMMUNICATIONS	EACH	1			
05077	LL503	LONG THROW LENS FOR X1200 / X1250/SX1350	TROXELL COMMUNICATIONS	EACH	1			
05078	LL504	LONG THROW LENS FOR X1200/1250,SX1350	TROXELL COMMUNICATIONS	EACH	1			
05079	LL603	LONG THROW LENS FOR X505	TROXELL COMMUNICATIONS	EACH	1			
05080	LL704	LONG THROW MOTORIZED LENS 1.7 ZOOM X8150	TROXELL COMMUNICATIONS	EACH	1			
05081	LL805	LONG THROW LENS FOR CP-X10000	TROXELL COMMUNICATIONS	EACH	1			
05082	ML703	THROW MOTOR LENS 2. ZOOM/STANDARD LENS	TROXELL COMMUNICATIONS	EACH	1			
05083	RMU101	RMT MOUSE KIT 220/270/225/275	TROXELL COMMUNICATIONS	EACH	1			
05084	5D800	STANDARD THROW LENS FOR XP-X10000	TROXELL COMMUNICATIONS	EACH	1			
05085	5D804	STANDARD THROW LENS FOR CP-X10000	TROXELL COMMUNICATIONS	EACH	1			
05086	SL502	SHORT THROW LENS FOR X1200,X1250,SX1350	TROXELL COMMUNICATIONS	EACH	1			
05087	SL602	SHORT THROW LENS FOR X505,X6015,WX625,X8	TROXELL COMMUNICATIONS	EACH	1			
05088	SL702	MOTORIZED LENS 1.5 ZOOM X8150	TROXELL COMMUNICATIONS	EACH	1			
05089	SL802	SHORT THROW LENS FOR CP-X10000	TROXELL COMMUNICATIONS	EACH	1			
05090	SL803	SHORT THROW LENS FOR CP-X10000	TROXELL COMMUNICATIONS	EACH	1			
05091	SL803R	SHORT THROW LENS FOR CP-X10000,REFURBISH	TROXELL COMMUNICATIONS	EACH	1			
05092	TB1	WIRELESS USB WRITING TABLET AND PEN	TROXELL COMMUNICATIONS	EACH	1			
05093	UL604	ULTRA LONG THROW LENS FOR X505,X615,	TROXELL COMMUNICATIONS	EACH	1			

ITEM #	MODEL #	DESCRIPTION	BRAND	UNIT	QTY	RETAIL PRICE	% OF DISCOUNT	LA STATE PRICE
05094	UL705	ULTRA LONG THROW MOTORIZED LENS 1.7 ZOOM	TROXELL COMMUNICATIONS	EACH	1			
05095	UL806	LONG THROW LENS FOR CP-X10000	TROXELL COMMUNICATIONS	EACH	1			
05096	USBWL11N	USB WIRELESS ADAPTER	TROXELL COMMUNICATIONS	EACH	1			
05097	USL801	ULTRA SHORT THROW LENS FOR CP-X10000	TROXELL COMMUNICATIONS	EACH	1			
05098	VP6450	MOUSE PRES PILOT PRO WIRELESS 50' RANGE	TROXELL COMMUNICATIONS	EACH	1			
05099	WL201	LENS SHORT THROW PROJECTN 860/958/960/970	TROXELL COMMUNICATIONS	EACH	1			
05100	WLSDCARD	WIRELESS CARD FOR CP-X809 PROJECTOR	TROXELL COMMUNICATIONS	EACH	1			
05101	WMS100	IMAGE WIRELESS PROJECTOR ADAPTOR	TROXELL COMMUNICATIONS	EACH	1			
05102	X201301401LP	LAMP + FILTER-CPX201,301,401,206,306,450	TROXELL COMMUNICATIONS	EACH	1			
05103	X400300200LP	LAMP FOR 200,300,400,205,305,308,417	TROXELL COMMUNICATIONS	EACH	1			
05104	MLC100	MOBILE LEARNING CART AND ADJ WALL MOUNT	TROXELL COMMUNICATIONS	EACH	1			
05105	CMTHIT001	COMMUNICATIONS CMTHIT001 COMPONENT TO VGA CABLE	TROXELL COMMUNICATIONS	EACH	1			